

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

September 12, 2022 – 5:30 p.m.

General Brown Room of the Jr.-Sr.High School.

Unapproved

Minutes

REGULAR MEETING - The meeting was called to order at 5:30 p.m. by President Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

OTHERS PRESENT: Mary Anne Dobmeier, Interim Superintendent; Joe Eberle, Interim Business Official; Lisa Leubner, District Clerk; Leann Hill, Director of Student Services; Missie Nabinger, Principal Brownville Glen Park; Amy Scott, Assistant Principal Brownville Glen Park; Janelle Dupee, Principal Dexter; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Michael Parobeck, Network Administrator; Joseph Watson, Director of Facilities; William Shephard, Transportation Director; Faculty; Students; New staff

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.

B. PUBLIC HEARING – District-Wide School Safety Plan The plan has been posted publicly on the District’s website for 30 days, with opportunity to provide feedback and comments. No questions or comments had been submitted for public record.

C. PRESENTATIONS –

1. ***Champions of Change Recognition*** – Patrick Longo representing the NYS School Boards Association Mrs. Blunden and students accepted a banner of recognition for their work in doing a student Mental Health Survey. They provided important comments and data for the Board of Education and Administration at the June meeting.
2. ***Annual Fire Inspection Report*** was presented by Mr. John Warneck of NCE Environmental Consultants. Chief Ryan McIntosh of the Town of Brownville Joint Fire District also joined the meeting.

D. PUBLIC COMMENT REQUESTS – None

CONSENT AGENDA A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kimberly Shuler, and seconded by Natalie Hurley, with motion approved 7-0.

1. Approval of Minutes as listed:
 - August 8, 2022 – Regular Meeting
 - August 10, 2022 – Special Meeting
 - August 24, 2022 – Special Meeting
 - August 25, 2022 – Special Meeting
2. Approval of Buildings and Grounds Requests as listed:
 - DEX / BGP soccer fields – August 29, 2022 - October 31, 2022 from 6:00 p.m. to 7:30 p.m. – Eastern Shore Youth Soccer-Kristen Proven, President – practices/games
3. Approval of Conferences and Workshops as listed:
 - Tiffany Orcesi – NYSSBA Annual Convention & Education Expo – Oncenter and Marriott Syracuse Downtown – Syracuse, NY
4. Approval of Conferences and Workshops as per *My Learning Plan Report*

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members

2. Staff Member Reports
3. Book banning week - Mrs. LaSage shared information with the board regarding consorship as it relates to school district policy.

Items for Board Information/Discussion

4. Board Information – Registration for voting delegates to the NYSSBA Annual Business Meeting is now open. The business meeting will be held virtually **Monday, October 17, 2022 at 4 PM**. Nominations will be taken at the October meeting.
5. Board Information – Invitation from **Jefferson-Lewis School Boards Association Fall Dinner-Presentation** to be held at Ryan’s Lookout, Henderson, NY on September 27, 2022.

Items for Board Discussion / Action

6. Board Action – Approval is requested for the adoption of the **District-Wide Safety Plan** for the 2022-2023 school year following the public hearing. The plan was posted publicly on the District website with opportunity to provide feedback and comments. Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7-0.
7. Board Action – Approval is requested for the **2022 Annual Fire Inspection Report** as presented by Mr. John Warneck – NCE Environmental Consultants. Motion for approval by Jason Reynolds, seconded by Jamie Lee, with motion approved 7-0.
8. Board Action – Approval is requested for the adoption of the following resolution for Lead Evaluator of Teachers: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification, **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:**
 - Janelle Dupee (07/13/2022)
 - Joseph Folino (07/13/2022)
 - David Ramie (07/13/2022)
 - Melissa Nabinger (07/13/2022)Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0.
9. Board Action – Approval is requested to **excess the following equipment** as surplus / obsolete / unusable as per Board of Education Policy #5250: (3) Sections of wrestling mats, maroon and white in color, approx. 10’ x 30’ long. Motion for approval by Kimberly Shuler, seconded by Jamie Lee, with motion approved 7-0.
10. Board Action – Approval is requested to accept a donation from Joel Garnick of a used flat top electric stove, (Bosch/HES5L53U8), for use in the Home & Careers classroom. Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.
11. Board Action – Approval is requested for the **Committee on Special Education Reports**. Motion for approval by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 7-0.
12. Board Discussion / Action – Discussion regarding filling the position of Assistant Superintendent / District Treasurer following discussion, the board took action to authorize Mrs. Dobmeier to advertise a search to fill the position of School Business Administrator/Business Manager. Motion for approval by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 7-0.
13. Board Discussion – Curriculum Coordinator. Following discussion, the Board of Education came to consensus to authorize Mrs. Dobmeier to engage the services of Jefferson-Lewis BOCES to contract for a Curriculum Coordinator.

F. ITEMS FOR BOARD ACTION – PERSONNEL

14. Board Action – Approval of **2022-2023 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational meeting held July 1, 2022:

Substitute Teachers	Substitute Aides	Substitute Nurses
Christopher Beebe: Kristen Beebe Judith Bennett: Gary Black Dawn Comins: Amber Gordon Susan Heise: Eric Makuch Mallory Marks: Avairee McConnell Chloe Moore: Maria Schueler	Susan Heise: Julie Hulbert Avairee McConnell Chloe Moore: Cindy Parker	Virginia Devine Julie Hulbert

Motion for approval by Jamie Lee, seconded by Kimberly Shuler, with motion approved 7-0.

15. Board Action – **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the General Brown Central School District Board of Education takes action to **approve the appointment of Christine E. Kennedy, School Resource Officer**, effective September 13, 2022, at a salary of \$50,000 annually as per agreement.

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7-0.

16. Board Action - **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the General Brown Central School District Board of Education takes action to **enter into agreement with Christine E. Kennedy** to serve as the District’s School Resource Officer, and that the Board of Education authorizes Ms. Kennedy to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same.

Motion for approval by Jamie Lee, seconded by Jason Reynolds, with motion approved 7-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7-0.

17. Board Action – Retirements: None

18. Board Action – Resignations:

Name	Position	Effective Date
Ericka Natali	Modified Cheerleading Coach-Paid	09/08/2022
Monique Merchant	Teacher Aide	08/30/2022

19. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Robin D. Brouty	Food Service Laborer	\$14.00 per hour	n/a	Emergency appt. eff. 08/28/2022
Sarah D. Harris	Long-term Substitute Teacher	\$150 per day	n/a	Emergency appt. eff. 08/31/2022
Monique Merchant	Typist	\$15.50 per hour	1-yr. provisional appt.	Emergency appt. eff. 08/31/2022
Benjamin L. Deskins	Computer Support Specialist	\$40,000 annually	1-yr. probationary appt.	Emergency appt. eff. 09/06/2022
Valerie A. Mitchell	Substitute Food Service	\$13.30 per hour	n/a	09/13/2022
Judy L. Gracey	Substitute Food Service	\$13.30 per hour	n/a	09/13/2022
Christine E. Kennedy	School Resource Officer	\$50,000	1-yr. probationary appt.	09/13/2022
Rodney B. Keefer	Maintenance mechanic	\$45,000 annually	1-yr. probationary appt.	09/13/2022
Jenny E. Sterling	Substitute Teacher	\$100 per day	n/a	09/13/2022
	Substitute Aide	\$13.30 per hour	n/a	
Julia M.Cean	Substitute Teacher	\$100 per day	n/a	09/13/2022
	Substitute Aide	\$13.30 per hour	n/a	
Robert C. Finn	Substitute Teacher	\$100 per day	n/a	09/13/2022
	Substitute Aide	\$13.30 per hour	n/a	
Michael E. Lane	Substitute Teacher	\$100 per day	n/a	09/13/2022
Zhenyu Luo	7-Hour Teacher Aide	\$13.50 per hour	n/a	09/13/2022

H. ITEMS FOR BOARD ACTION – PERSONNEL continued

20. Board Action – Approval of **Authorizations Item #8**, as continued from the Organizational meeting held July 1, 2022:
- **Leann Hill** – Migrant Education, McKinney-Vento, Section 504 District Coordinator
 - **Business Official** – Chairman District meetings and Elections, Records Access and Retention, Capital Assets Preservation Officer, Budget Transfers, Instructional Material Replacement
 - **David Ramie** – Title IX Coordinator
 - **Superintendent of Schools** – Records Access and Retention, District Sexual Harrassment Officer, Designated Educational Official (DEO)
 - **Christine E. Kennedy** – School Security/Safety Officer

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 7-0.

I. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments

21. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Jason Reynolds, with motion approved 7-0.

(A) **UNPAID** Coaching Appointments:

Name	Sport / Season Fall 2022-2023	Coaching Certification	Effective Date
Ericka Natali	Cheerleading-Varsity Asst. Coach	Temporary Coaching License	09/13/2022
Timothy S. Boshane	Football-Modified Asst. Coach	Temporary Coaching License	09/13/2022

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

J. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

22. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Robin D. Brouty** – Food Service
- **Benjamin L. Deskins** – Tech Support
- **Sarah D. Harris** – Substitute Teacher
- **Valerie A. Mitchell** – Substitute Food Service
- **Judy L. Gracey** – Substitute Food Service
- **Rodney B. Keefer** – Custodial
- **Christine E. Kennedy** – SRO
- **Jenny E. Sterling** – Substitute Teacher
- **Julia M. Cean** – Substitute Teacher
- **Robert C. Finn** – Substitute Teacher
- **Michael E. Lane** – Substitute Teacher
- **Timothy S. Boshane** – Coach
- **Zhenyu Luo** – Teacher Aide

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

K. SUPERINTENDENT REPORTS

23. Business Official – Joe Eberle
 24. Superintendent – Mary Ann Dobmeier

L. CORRESPONDENCE LOG

25. Correspondence Log

M. ITEMS FOR NEXT MEETING

- 26. ***Monday – September 19, 2022 – Special Meeting*** will begin at 5:30 p.m. in the General Brown Room of the JSHS
- 27. ***Monday – October 3, 2022 – Regular Meeting*** will begin at 5:30 p.m. in the General Brown Room of the JSHS

N. MOTION FOR ADJOURNMENT

- 28. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.
Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0. Time 6:42 p.m.

Respectfully submitted:

Lisa Leubner, District Clerk

*Supporting documents may be found in supplemental file dated September 12, 2022